



DO WHAT YOU LOVE.



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**NEWPOINT CHURCH**  
ASSOCIATE PASTOR OF DISCIPLESHIP  
JOB PROFILE



A person with a backpack is walking in a city street. In the background, there is a large bridge with a lattice structure, possibly the Manhattan Bridge, and tall buildings. The scene is lit with a warm, golden light, suggesting sunset or sunrise. The overall mood is urban and dynamic.

*One.*  
THIRTY NINE

WE EXIST TO BRING  
TRANSFORMATION  
TO PEOPLE AND  
ORGANIZATIONS  
ONE STRONG HIRE  
AT A TIME



# THE NEWPOINT CHURCH STORY

Growing up in Ponca City, Kyle and Cheyenne developed a deep love for this community and a desire to reach people who were far from God. Even as teenagers growing in their faith in Christ, they sensed that God had special plans for this city. After high school, they both moved away for a time to pursue their education.

In 2010, God brought Kyle and Cheyenne back to Ponca City to serve as Ministers to Students at the church they grew up in. Over several years of ministry, God used them to impact the lives of hundreds of Ponca City teenagers. The more they saw students coming to the Lord, the more they realized that many families in the community were still far from God. In fact, they saw an entire community full of unchurched families who were not effectively being reached through traditional church methods.

This burden weighed heavily on Kyle and Cheyenne. They began to pray about how God could use them to reach their city on a larger scale. It was during this season that God clearly gave them a vision to plant a new kind of church—one that would reach the unreached in Ponca City and the surrounding area.

NewPoint Church began as a group of 11 like-minded followers of Jesus who gathered with Kyle and Cheyenne in late 2014 to pray and prepare for the launch of a new church in Ponca City. Over the next several months, God brought several others to join them. On Easter Sunday, April 5, 2015, NewPoint Church officially launched its first worship service with 219 people in attendance!

Today, hundreds of lives have been impacted through the ministry of NewPoint Church. The church now averages over 800 people in weekly attendance across four Sunday worship services. With an average year-over-year growth rate of more than 25%, NewPoint continues to expand its reach. In 2025, the church celebrated a record 122 new believers through baptism.

# NEWPOINT CHURCH

## VISION & MISSION

**VISION:** Reach People - We exist to seek and save the lost, reach the unreached, and make followers of Jesus. We are a community growing together in faith as we glorify God and impact the world around us with the love of Christ.

**MISSION:** to reach people far from God and teach them how to follow Jesus step by step.

## CORE VALUES

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- Know God
- Find Community
- Discover Purpose
- Make a Difference

## CULTURAL VALUES

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- Love God
- Love People
- Pursue Excellence
- Make a Difference

## JOB SUMMARY

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The Associate Pastor of Discipleship is a full-time ministry position responsible for helping adults take meaningful next steps in their walk with Christ. This pastor leads the vision and implementation of adult discipleship across areas such as Small Groups, Growth Track, Next Steps, and Pastoral Care. They build systems and teams, equip leaders, and create clear pathways for people to Know God, Find Community, Discover their Purpose, and Make a Difference in the world.

WE ARE ONE THIRTY NINE

# PERSONAL PROFILE

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## Spiritual & Personal Qualities

- Maintains a growing, personal relationship with Jesus Christ.
- Passionate about helping people grow in faith, relationships, and leadership.
- Emotionally healthy, humble, and grounded in the authority of Scripture.
- Thrives in collaborative, fast-paced ministry environments and excels as a team player.

## Skills & Strengths

- Proven experience in leading small groups, discipleship systems, and assimilation ministries.
- Strong in communication, teaching, and interpersonal skills.
- Highly organized and detail-oriented, with the ability to manage multiple areas of responsibility.
- Skilled in counseling, spiritual care, and mentoring relationships.
- Competent in pastoral care, weddings, and funerals.
- Gifted in raising up and equipping leaders.
- Comfortable using digital tools such as Planning Center.

# EXPECTATIONS

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- Maintain a growing relationship with Jesus through prayer, Scripture, and accountability.
- Maintain healthy relationships at home with their family.
- Serve and collaborate with fellow staff in a spirit of unity and support.
- Participate in corporate worship, staff meetings, small groups, and special services.
- Provide pastoral care, counseling, and officiate weddings and funerals as needed.
- Preach or teach when called upon by the Lead Pastor.



# ESSENTIAL DUTIES & RESPONSIBILITIES

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## **Small Groups & Pastoral Care**

- Develop and lead a multiplying small group system that fosters spiritual growth and authentic community.
- Recruit, train, and equip small group leaders.
- Select and distribute biblically sound group curriculum and resources.
- Ensure pastoral care and shepherding happen effectively through the small group structure.
- Actively work to connect people into groups and community life.

## **Next Steps & Growth Track**

- Oversee Growth Track as a key entry point for membership, serving, and spiritual next steps.
- Recruit and train a team of Growth Track leaders and facilitators.
- Guide new believers, members, and attendees through next steps including baptism, serving, and small groups.
- Follow up with decisions for Christ, new believers, and spiritual questions.
- Develop and maintain systems that connect people with spiritual mentors.
- Create and teach occasional discipleship classes, training events, or workshops as needed.

## **Leadership, Teaching & Team Culture**

- Identify and develop high-capacity leaders to serve in various discipleship roles.
- Collaborate closely with the Lead Pastor and ministry staff to ensure alignment of discipleship across all age groups.
- Provide teaching, preaching, and facilitation support during worship services, classes, and training events as needed.
- Assist in church-wide pastoral care, prayer gatherings, and ministry initiatives.



# PONCA CITY, OK

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Ponca City, Oklahoma is a close-knit community that blends small-town charm with real opportunity. Located in northern Oklahoma, it's a place where faith, family, and friendship are central to everyday life. With a cost of living more than 20% below the national average and median home prices around \$125,000, Ponca City is an affordable and inviting place to put down roots.

Families are drawn to its safe neighborhoods, excellent public and private schools, and active community life. Outdoor lovers enjoy kayaking on Lake Ponca, hiking scenic trails, and fishing at Kaw Lake, while the city's RecPlex and vibrant local events make it easy to stay connected.

Just 90 minutes from Oklahoma City and Tulsa, Ponca City offers access to big-city amenities without losing its hometown feel. With its blend of affordability, education, recreation, and community spirit, Ponca City truly feels like home.

## WHO WE ARE

*We are bold. We are diverse. We are the catalyst for transformational change by connecting dynamic leaders, driven by a unique calling, equipping & empowering them to create exponential impact.*

## OUR WHY

*We exist to bring transformation to people and organizations, ONE strong hire at a time.*

## OUR VALUES

EXPERTLY SKILLED  
WILDLY EFFECTIVE  
AUDACIOUSLY INNOVATIVE  
BOLDLY AUTHENTIC  
PASSIONATELY TRANSFORMATIONAL  
UNUSUALLY GENEROUS

